

**Monte L. Bean Life Science Museum
Brigham Young University
Genetic Resources Accession Policy**

The MLBM accepts donations of genetic resources (specimen parts, tissues, DNA extracts, etc.) from individuals, institutions or agencies. However, prior to acceptance, potential donors must adhere to the procedures and criteria for transfer of genetic materials as follows:

1. The MLBM curator in charge of the appropriate tissue collection must be aware of and approve the transfer of genetic material. If the accession contains multiple groups of organisms (e.g. insects and mammals) the curators responsible for each collection must provide consent for transfer. A single approval with a donating entity may cover a long-term collaboration with multiple accessions provided that the following criteria are met.
2. Donations of materials to the MLBM are dictated by policies already in place (please obtain a copy of MLBM policy document for details). In general, genetic resources will be accessioned without conditions and become permanent property of Brigham Young University. Exceptions will be considered in cases where state or federal laws prohibit such donations or where sensitive materials are involved.
3. Documentation must be provided such that all donated materials was legally collected (e.g. permits) and, for non-US samples, legally exported from the country of origin and legally imported into the US.
4. Prior to donation, all materials must be associated (minimally) with the following data:
 - a. Identity, final deposition (into a museum or research collection) and museum voucher number
 - b. Other appropriate information such as date of collection, geographic location of collection and collector.